

# MEMO

To: All Credentialed Personnel  
From: Medical Services  
Date: August 3, 2021  
Re: HL7 Matching tool

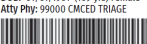
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As discussed in our interview with Shelly Miller and the Revenue Cycle department during July's in-service, an HL7 matching tool is now available to employees.

A reference card which can be attached to your badge holder will be available at the table in front of the logistics window beginning 8/3/2021.

Required Patient Demographic fields for Hospital Matching	
Name	Spelling must be an exact match to hospital wristband/sticker
	If Trauma/MR, document correct patient name when available
	Substitute Trauma/MR name into name field when ID is unknown
Date of Birth	Exact match to hospital wristband/sticker
Social Security	Confirm with hospital registration when appropriate
	If unavailable document 999-99-9999 is SS# field
Hospital Account	CSN number from a patient registration sticker
	Novant- 12 digits    Atrium- 10 digits
Out of County	It is extremely important that all available demographic info is captured for out of county transports. Including all fields below
	Name, DOB, SS#, Address and Insurance

Last Name, First Name Middle Name  
CSN: 123456789    FAC: C  
MRN: 123456789    Adm Date: 3/26/2019  
DOB: 01/01/1901 (109 yrs) Female  
Atty Phys: 999000 CMCD TRIAGE



\*For the name section, if you only have the Trauma/MR name, please mirror the formatting on the sticker/face sheet. For example, if the sticker has "Trauma, Indigo" then "Trauma" should be entered as patient's last name and "Indigo" should be entered as the first name.

In addition, IT is currently working to deploy this image to all mobile mapping terminals. To access, minimize the mapping program and double-tap on the HL7 icon on the desktop. As this solution requires IT to physically touch each terminal, the icon will not be available on all units until IT completes their deployment process.

We hope these resources will assist you with questions that might come up, in real time.

If you have any questions, please reach out to Shelly Miller or Trevor Taylor

Thank you



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