In order to successfully complete Corporate Compliance LMS training, please read below:

1. Use Internet Explorer, not Google Chrome

- 2. Go to https://medic911.plateau.com unless icon is on screen
- 3. User ID: Enter your employee ID number with preceding zeros if applicable
- 4. Password: Use the one you initially set up during new hire orientation
 - If you have forgotten your password please use the 'forgot password' function. If that fails, contact David Garber at <u>davidg@medic911.com</u>. Password resets will occur during business hours only.

REMINDERS

- If you are off the clock, please fill out the roster located on the table near the door in the computer lab. If this step is missed then you will not be paid. If you are on the clock, do not fill out roster.
- To complete all six modules, it will take approximately 1.5 hours. Click the submit button after each module or it will not show completion. You will be considered compliant after completing all 6 modules.

If you have any questions, please contact David Garber at <u>davidg@medic911.com</u> with all technical questions or Pamela Jackson at <u>pamelaj@medic911.com</u> for content questions.