



Decontamination Procedures Guidance dated 3-11-2020

Objective: Develop universal decontamination procedures to ensure all equipment is properly decontaminated, communicate how the decontamination should be performed, and identify who is responsible for performing the decontamination.

This draft will be sent out to each stakeholder for input. The input will be compiled into a final draft to be submitted for approval. If you are receiving this, I need you to add information to your area outlined below and return to me for compilation.

Responsible: Primary decontamination is the responsibility of the crew.

A. Monitor

1. Wipe down all parts with purple top wipes. Purple top wipes are the preferred option, but red top wipes are acceptable.
2. If parts are contaminated and crew cannot properly clean, place **ONLY** the contaminated parts in a bio bag. Keep bag with effected monitor. The original batteries should remain in the monitor.
3. Turn in monitor and all pertaining parts along with L&D/Service desk ticket for further decontamination if needed.
4. AS A LAST RESORT ONLY. Clorox solution can be sprayed on a towel and external parts of monitor can be wiped down, staying clear of cable ends.

B. Bags (Airway and Medication)

1. Airway/Medication bags
 - a. Every item inside the airway/medication bags must be visually inspected for possible contamination. Any issues found must be handled as outlined below.
 - b. If contaminated items are replaced in the field from unit restock, field crews are asked to place contaminated items in a bio bag and turn into OST(s) at their 10-42 for asset tracking in IQ.
2. IO Drill

- a. Drill should be wiped down with purple top wipes. If purple top wipes are unavailable, use red top wipes.
 - b. Case can be sprayed with Clorox solution, allowed to sit for 10mins, and then wiped down.
 - c. Items inside case, if contaminated, will need to be logged in IQ as damaged and dispose of properly.
3. ET Kit
- a. Bag (after emptied) can be sprayed with Clorox solution, allowed to sit for 10mins, and then wiped down. If this process is ineffective then place in bio bag to be washed by primarily by OST supervisor then secondary warehouse staff.
 - b. Items inside bag, if contaminated, will need to be logged in IQ as damaged and dispose of properly by the OST.
4. Angio Kit
- a. Box can be sprayed with Clorox solution, allowed to sit for 10mins, and then wiped down.
 - b. Items inside box, if contaminated, will need to be logged in IQ as damaged and dispose of properly.
5. Small Med box
- a. Box can be sprayed with Clorox solution, allowed to sit for 10mins, then wiped down.
 - b. Items inside box, if contaminated, will need to be logged in IQ as damaged and dispose of properly.

C. Outerwear (TBD by Michael Stanford)

Contaminated uniforms/outerwear should be placed in red bags and delivered to on-duty Logistics personnel for decontamination, utilizing Medic's washer and appropriate detergent. After decontamination, if the uniforms/outerwear remain unusable, they should be returned to the quartermaster (SOTs), along with a completed loss and damage form, for replacement.

D. Hard Equipment

Contaminated definition: Contaminated items can be cleaned manually by the crew with supplies on the truck

Grossly contaminated definition: Contaminated items requires supplies beyond what is available to the crew on the truck.

1. Adult/Pediatric Traction Splints –

- a. Contaminated
 - i. Spray with Clorox solution, allow it to sit for 10 minutes.
- b. Gross Contaminated
 - i. Spray with Clorox solution, allow it to sit for 10 minutes, and then spray off in wash bay with soap and water
2. Child Car Seat –
 - a. Contaminated
 - i. Spray with Clorox solution, allow it to sit for 10 minutes.
 - b. Gross Contaminated
 - i. Spray with Clorox solution, allow it to sit for 10 minutes, and then spray off in wash bay with soap and water
3. Folding Cot –
 - a. Contaminated
 - i. Spray with Clorox solution, allow it to sit for 10 minutes.
 - b. Gross Contaminated
 - i. Spray with Clorox solution, allow it to sit for 10 minutes, and then spray off in wash bay with soap and water
4. Pedi-Mate –
 - a. Wipe down with purple top wipes (red top wipes if purple not available) to best of your ability. If straps and buckles are saturated with contamination, place Pedi-Mate in red bio bag in bio room to be ran through washer machine.
5. Pediatric Immobilizer –
 - a. Contaminated
 - i. Spray with Clorox solution, allow it to sit for 10 minutes.
 - b. Gross Contaminated
 - i. Spray with Clorox solution, allow it to sit for 10 minutes, and then spray off in wash bay with soap and water
6. Portable Suction –
 - a. Discard the suction canister. Wipe down the suction unit with purple top wipes (red top if purple not available) to best of your ability. If contaminates is still evident, fill out L&D/Service desk ticket and turn in for further decontamination.
7. Stair Chair –
 - a. Contaminated
 - i. Spray with Clorox solution, allow it to sit for 10 minutes.
 - b. Gross Contaminated

- i. Spray with Clorox solution, allow it to sit for 10 minutes, and then spray off in wash bay with soap and water
 - c. .
 - 8. Stretcher –
 - a. Contaminated straps only
 - i. Crew returns to Post 100
 - ii. Crew removes straps from stretcher and places in bio bag
 - iii. Crew removes stretcher from unit
 - iv. OST washes straps in washer
 - v. OST places removed cot in Pat/Chuck office
 - vi. OST replaces cot in unit, creates service desk ticket and updates IQ with correct cot on unit.
 - b. Contaminated Cot
 - i. Crew returns to Post 100
 - ii. Crew removes straps from stretcher and places in bio bag
 - iii. Crew cleans cot/ mattress in wash bay. Leaving to dry
 - iv. Crew needs to create L&D(for each damages or contaminated item) and gives to OST to create service desk ticket
 - v. OST washes straps in washer
 - vi. OST replaces cot in unit, creates service desk ticket and updates IQ with correct cot on unit
 - c. Remove straps and cot mattress. Spray with Clorox solution, allow it to sit for 10 mins, and then spray off in wash bay with soap and water.
 - d. If any **CUTS** or **TEARS** are noted in mattress during decontaminating, fill out L&D/Service Desk ticket "**Including asset tag of stretcher #**" and place mattress in bio room.
 - 9. XP-1 –
 - a. Contaminated
 - i. Spray with Clorox solution, allow it to sit for 10 minutes.
 - b. Gross Contaminated
 - i. Spray with Clorox solution, allow it to sit for 10 minutes, and then spray off in wash bay with soap and water
 - c.
 - 10. Mega movers
 - a. Contaminated
 - i. Spray with Clorox solution, allow it to sit for 10 minutes.
 - b. Gross Contaminated

- i. Spray with Clorox solution, allow it to sit for 10 minutes, and then spray off in wash bay with soap and water

c. .

11. Med Sled

- a. Contaminated

- i. Spray with Clorox solution, allow it to sit for 10 minutes.

- b. Gross Contaminated

- i. Spray with Clorox solution, allow it to sit for 10 minutes, and then spray off in wash bay with soap and water

E. Radio

1. Wipe down all parts with purple top wipes (red top if purple not available).
2. If parts are contaminated and crew cannot properly clean, place **ONLY** the contaminated parts are in a bio bag.
3. Turn in Radio and all pertaining parts along with L&D/Service desk ticket for further decontamination if needed.

F. Computer Equipment

- Clean Mapping and EPCR Tables with only **Purple or Red Top wipes** (purple preferred)
- Do not use Clorox solution on computers

G. Unit – Please follow Standard Operating Guidelines 200.015.000

It is an expectation and requirement of all crew-members to ensure the interior and exterior cleanliness of their assigned vehicle. Field Operations Supervisors or other administrative personnel may conduct regular inspection of ambulances, both at headquarters and at satellite stations. Careful attention should be given to the physical condition of the cab and patient compartment, cleanliness, appearance, and functionality of the equipment. Results of the inspection will be documented on a Vehicle Inspection Form and kept as a measure of the employees overall performance record.

- Before entering wash bay please make sure to check
 - Gas cap in on tank
 - Def fluid cap in in place
- Vehicle exteriors should be washed daily using the vehicle washing system provided.
- Upon completion of an assigned shift, all loose and personal items should be removed from the interior of the vehicles cab. No food, drink or other items shall be left behind.

Coolers and other personal items should also be immediately removed upon return to P100.

- The interior (cab, equipment, and patient care compartments) should be kept neat and inspected after each call for potentially infectious material. In the event of contamination of the cab area, any food stored in the area should be disposed of.
- All contaminated equipment should be properly cleaned or contained, identified and / or returned to Support Services for decontamination.
- In the event of transporting a patient with a known communicable disease, **while wearing appropriate PPE**, all exposed solid surfaces in the interior of the ambulance should be decontaminated with Clorox solution and paper towels or an appropriate disinfectant wipe provided by the Agency. Any porous material such as cot straps will be bagged, tagged and returned to Operations Support for decontamination.
- The interior of the cabs can be wiped down with either the type of purple top wipes (red if purple not available) or Clorox solution on a towel or paper towel. This includes “steering wheel, gear shifter, all seats and dash areas.
- Particular attention should be given to proper disposal of sharps.
- Vehicle Manifest is used as inspection report.
- Crews should not return to P-100 with bags of bio waste unless their last call prior to 10-42 was a non-transport and generated the bio waste. Throughout the day/shift, bio waste should be properly disposed of at the Emergency Departments in the bio room. If you don't know the location and code (if required)...just ask the ED STAFF for the information.

H. Bio Room –

1. Linen in linen bags
 - a. No linen in bio bags
2. No trash in Bio room
3. In sharps containers
 - a. Only sharps

- b. Expired meds
- c. Filled sharp containers
- 4. Only one item per bio bag
 - a. Example : cot straps, stretcher straps

Order of Decontamination

1. Initial decontamination should always be performed by field crew(s) whenever possible (i.e. wipe down with purple top wipes (red if purple not available), sprayed with Clorox solution, allowed to sit for 10mins, and wipe down, etc.)
2. If crew(s) cannot get equipment decontaminated properly, prior to/upon return to P100, notify OST(s) of equipment requiring further decontaminating.
 - a. OST(s) will attempt to further decontaminate the equipment. However, if the OST(s) are unable to properly clean the equipment, then the on-duty OST Sup needs to be notified immediately for next step in process.
3. OST Sup will determine if equipment needs to go out for further decontamination or may recommend equipment be destroyed (**Support Services Manager approval required prior to destroying**).
4. Support Services Manager has final decision on destroying/disposal of equipment provided by Support Services.
5. Contaminated equipment SHOULD BE DECONTAMINATED IMMEDIATELY. It should not sit unattended in the bio room and/or manual wash bay for an extended period of time.