



Annual Influenza Vaccination 2018 – Reference Policy 2.15

Our 2018 Health and Benefits Fair will be held October 16th and 17th from 1-7PM. As with previous years, we will be offering the flu vaccine to all employees. As a reminder, the agency requires every employee to do one of the following:

1. Receive a flu shot at the health fair
2. Receive a flu shot outside of the health fair but provide proof to the nurse for verification
3. Decline the flu shot

2018 requirements:

- The deadline for all current employees to provide proof of their flu shot is Friday, **November 2nd, 2018**.
- Any employee who declines the flu shot, does not provide proof of their flu shot, or does not have their sticker on their badge showing they have received their flu shot as of November 2nd, 2018, will be required to wear their N95 at all medical facilities and during all patient encounters during the announced flu season. Masks will be required until the end of the flu season is announced.
- After the deadline, no stickers will be provided to employees, except for new hires.
- Every newly hire employee following the health fair dates will be required to provide proof of their flu shot before their FTO time.

The influenza vaccine will be offered at the Health Fair free of charge to all employees. Please be sure to bring your CIGNA ID card so a claim can be processed. If you have coverage under another health insurance carrier, you may bring that insurance card in and still receive your flu shot during the Health Fair. Flu shots are also provided at various pharmacies at a first come first serve basis. If you have or plan to receive your flu shot outside of the Health Fair event, be sure to bring documentation to Claudia Tetenbaum by November 2nd, 2018.

In the event that you need proof of your flu shot, you must obtain a copy the same day you receive your flu shot. You will not be provided one after.

You are required to bring your Medic ID badge in order to obtain a flu shot verification sticker. If you do not bring your badge, you will have until Friday November 2nd, 2018 to make arrangements with Nurse Claudia Tetenbaum, RN, BSN to have a sticker placed on your Medic ID badge. If you do not do so, you will be required to wear a mask through the flu season.

If you have any questions or concerns please contact Amy Broughton at amyb@medic911.com