



FEMA EMERGENCY MANAGEMENT INSTITUTE

As of 2005, ALL EMS / Fire / Law Enforcement Personnel have been **FEDERALLY MANDATED TO COMPLETE THE FOLLOWING COURSES.**

The purpose of this mandate is to ensure that anyone who would possibly respond to A federal, state or local disaster whether man made or natural, would all receive the same training. These are all on line courses and there is no cost to you to take them.

THE WEBSITE TO ACCESS & COMPLETE THESE COURSES IS:

<http://emilms.fema.gov> (Click on NIMS Courses)

It is extremely important that you **DO NOT** use any other website to reach these classes. This will impact you receiving an actual official certificate.

Please pay close attention to the exact number and title of the mandatory courses. Only those titles and number sections listed below will be accepted.

- **IS-100.a INTRODUCTION TO INCIDENT COMMAND SYSTEM , I-100**
- **IS-200.a ICS FOR SINGLE RESOURCES AND INITIAL ACTION INCIDENTS**
- **IS-700.a NATIONAL INCIDENT MANAGEMENT SYSTEMS (NIMS),
AN INTRODUCTION**

Upon completion of each course you will take an exam. After successfully passing the exams you will receive an email advising that you have passed.

In this email will be a link to a certificate. You will need to do the following:

1. **Print out the email you receive for each course**
2. **Print out the certificate you receive for each course**
3. **Staple each email and certificate together place it in the application**
4. **Make a file for yourself at home**

*****If you have already completed these courses, please submit copies of the IS 100.a, IS 200.a & IS 700.a certificates to Human Resources Recruiter.**

If you have any questions regarding the FEMA courses or other EMS educational concerns, please contact Education Coordinator, Robin Pariso at 704-943-6143.